

ONLINE SUBMISSION GUIDELINES


1. Registering for an account on <http://mnj.ub.ac.id/index.php/mnj>
2. Selecting your role as an Author on <http://mnj.ub.ac.id/index.php/mnj/user/register> complete the column including username, password, image validation, email and check the "Author" column then click "Register".

Register


Fill in this form to register with this site.

[Click here if you are already registered with this or another journal on this site.](#)


Profile

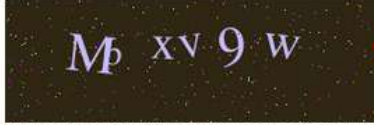

Username * 

The username must contain only lowercase letters, numbers, and hyphens/underscores.


Password * 

The password must be at least 6 characters.


Repeat password * 

Validation *  


Please enter the letters as they appear in the image above.




Salutation

First Name * 

Middle Name


Last Name * 


Initials Joan Alice Smith = JAS

Affiliation 

(Your institution, e.g. "Simon Fraser University")

Signature


Email * [Privacy Statement](#) 

Confirm Email * 


ORCID iD


ORCID iDs can only be assigned by the ORCID Registry. You must conform to their standards for expressing ORCID iDs, and include the full URI (eg. <http://orcid.org/0000-0002-1825-0097>).

URL

Phone 

Fax

Mailing Address 



Country

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URL

Phone

Fax

Mailing Address

Country

Bio Statement (E.g., department and rank)

Confirmation Send me a confirmation email including my username and password

Register as Author: Able to submit items to the journal.

* Denotes required field

3. Selecting "Start a New Submission" to submit a manuscript.

Home > User Home

User Home

Malang Neurology Journal

Author 0 Active 0 Archive [\[New Submission\]](#)

My Account

- Edit My Profile
- Change My Password
- Logout

4. Selecting the type of article to be uploaded like research article, review or case report. Then check all the "Submission Checklist" and click "Save and continue".

Home > User > Author > Submissions > New Submission

Step 1. Starting the Submission

- 1. Start
- 2. Upload Submission
- 3. Enter Metadata
- 4. Upload Supplementary Files
- 5. Confirmation

Encountering difficulties? Contact [Shahdevi Nandar Kurniawan](#) for assistance.

Journal Section

Select the appropriate section for this submission (see Sections and Policies in [About the Journal](#)).

Section *

Submission Section

- Editorial
- Research Article
- Review
- Case Report
- Latest News
- Scientific Meeting
- New Books
- Indexes

Indicate that this submission is your original work by checking off the following:

- The submission is your original work, and has not been published, nor is it before another journal for consideration (do not check this box if you are submitting a translation of a previously published work).
- The submission file is in OpenOffice, Microsoft Word, RTF, or WordPerfect document file format.
- Where available, URLs for the references have been provided.
- The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the

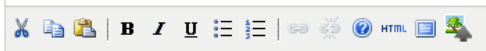
- The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
- The text adheres to the stylistic and bibliographic requirements outlined in the [Author Guidelines](#), which is found in About the Journal.
- If submitting to a peer-reviewed section of the journal, the instructions in [Ensuring a Blind Review](#) have been followed.

Journal's Privacy Statement

The names and email addresses entered in this journal site will be used exclusively for the stated purposes of this journal and will not be made available for any other purpose or to any other party.

Comments for the Editor

Enter text (optional)



Save and continue **Cancel**

* Denotes required field

5. Clicking "Browse", selecting the file with doc/word format which will be submitted to MNJ. Clicking "Upload" then "Save and continue".

Step 2. Uploading the Submission

- 1. Start
- 2. Upload Submission
- 3. Enter Metadata
- 4. Upload Supplementary Files
- 5. Confirmation

To upload a manuscript to this journal, complete the following steps.

1. On this page, click Browse (or Choose File) which opens a Choose File window for locating the file on the hard drive of your computer.
2. Locate the file you wish to submit and highlight it.
3. Click Open on the Choose File window, which places the name of the file on this page.
4. Click Upload on this page, which uploads the file from the computer to the journal's web site and renames it following the journal's conventions.
5. Once the submission is uploaded, click Save and Continue at the bottom of this page.

Encountering difficulties? Contact [Shahdevi Nandar Kurniawan](#) for assistance.

Submission File

No submission file uploaded.

Upload submission file **Browse...** No file selected. **Upload**

Save and continue **Cancel**

6. Completing the article data including the authors' names, email, affiliation/workplace, country, second author (click "Add Author"), type the title of the article, abstract and keywords then type references and click "Save and continue".

Step 3. Entering the Submission's Metadata

- 1. Start
- 2. Upload Submission
- 3. Enter Metadata
- 4. Upload Supplementary Files
- 5. Confirmation

Authors

First Name * ←

Middle Name ←

Last Name * ←

Email * ←

ORCID iD
ORCID iDs can only be assigned by the ORCID Registry. You must conform to their standards for expressing ORCID iDs, and include the full URI (eg. <http://orcid.org/0000-0002-1825-0097>).

URL

Affiliation ←
(Your institution, e.g. "Simon Fraser University")

Country ←

←

Title and Abstract

Title * ←

Abstract * ←

Indexing

Language
English=en; French=fr; Spanish=es. Additional codes.

Contributors and Supporting Agencies

7. There will be a display like below (step 4). Clicking "Save and continue".

Step 4. Uploading Supplementary Files

- 1. Start
- 2. Upload Submission
- 3. Enter Metadata
- 4. Upload Supplementary Files
- 5. Confirmation

This optional step allows Supplementary Files to be added to a submission. The files, which can be in any format, might include (a) research instruments, (b) data sets, which comply with the terms of the study's research ethics review, (c) sources that otherwise would be unavailable to readers, (d) figures and tables that cannot be integrated into the text itself, or other materials that add to the contribution of the work.

ID	Title	Original file name	Date uploaded	Action
No supplementary files have been added to this submission.				
Upload supplementary file		<input type="button" value="Browse..."/>	No file selected.	<input type="button" value="Upload"/>
<input type="button" value="Save and continue"/>		<input type="button" value="Cancel"/>		

8. There will be a display like below (step 5). Selecting "Finish Submission".

Step 5. Confirming the Submission

- 1. Start
- 2. Upload Submission
- 3. Enter Metadata
- 4. Upload Supplementary Files
- 5. Confirmation

To submit your manuscript to Malang Neurology Journal click Finish Submission. The submission's principal contact will receive an acknowledgement by email and will be able to view the submission's progress through the editorial process by logging in to the journal web site. Thank you for your interest in publishing with Malang Neurology Journal.

File Summary

ID	Original file name	Type	File Size	Date uploaded
88	journal_english mnj.docx	Submission File	32KB	04-18
<input type="button" value="Finish Submission"/>		<input type="button" value="Cancel"/>		

9. Submitting manuscript completed with a display like below.

Home > User > Author > Submissions > Active Submissions

Active Submissions

Submission complete. Thank you for your interest in publishing with Malang Neurology Journal.

- Active Submissions

10. Clicking "User" and completing the Username and Password if you relogin to MNJ.



The screenshot displays the homepage of the Malang Neurology Journal (MNJ) website. The header features the journal's logo and title, along with a navigation menu. The main content area includes sections for journal information, announcements, and a user login form. A red arrow points to the 'User' section of the sidebar, which contains the login fields.

Journal Help

Guidelines

- Author Guidelines
- Online Submissions Guidelines

Organizations

- Editorial Board

User

Username:

Password:

Remember me